



Committee for Spatial Information

Statutory Committee established in terms of section 5 of the Spatial Data Infrastructure Act (Act No.54 of 2003)

Private Bag X 833, Pretoria, 0001; Tel: 012 312 8016; 600 Lillian Ngoyi, Berea Park, Pretoria, 0001 | Email: nsif@dalrrd.gov.za

TERMS OF REFERENCE FOR APPOINTMENT OF EXPERTS OR PERSONS WITH SPECIAL SKILLS TO UNDERTAKE WORK IN SUPPORT OF THE IMPLEMENTATION OF THE SOUTH AFRICAN SPATIAL DATA INFRASTRUCTURE (SASDI).

1. BACKGROUND

- 1.1 The Spatial Data Infrastructure Act, 2003 (Act No.54 of 2003) provides for the establishment of the South African Spatial Data Infrastructure (SASDI) to regulate the collection, management, maintenance, integration, distribution and use of spatial/geographic information for improved socioeconomic development.
- 1.2 Section 5 of the SDI Act established the Committee for Spatial Information (CSI). The function of the CSI is, amongst others, to drive the development and implementation of a South African Spatial Data Infrastructure (SASDI) as well as advise the Minister of Agriculture, Land Reform and Rural Development, or an organ of state dealing with spatial information on any matter the CSI considers necessary or expedient for achieving the objectives of South African Spatial Data Infrastructure (SASDI).
- 1.3 As part of delivering the SASDI mandate, the CSI may establish subcommittees for the effective performance of its functions and may delegate and direct the subcommittee to perform such tasks as it considered appropriate. In terms of section 10(f) of the SDI Act, the CSI may co-opt experts or persons with special skills who are not members of the CSI as non-voting members of a subcommittee.
- 1.4 It is for these reasons that the Committee for Spatial Information is calling for the nomination of experts or persons with special skills to be appointed as non-voting members of the subcommittees. The successful candidates will be listed on the



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Committee for Spatial Information register of experts and will be required to undertake various functions on the ad hoc basis.

2. SCOPE OF WORK

- 2.1 Expert or persons with special skills shall be required to assist the CSI in fulfilling its mandated functions as set in section 6(2) of the SDI Act. This will include, inter-alia, the following activities:
 - 2.1.1 Provide advice and guidance on the development and implementation of the South African Geospatial Information Management Strategy (SAGIMS).
 - 2.1.2 Provide advice and guidance on the implementation of the United Nations – Global Geospatial Information Management frameworks such as the United Nations – Global Geospatial Information Framework (UN-IGIF), Global Statistical and Geospatial Framework (GSGF), UN-IGIF Hydro, etc.
 - 2.1.3 Provide advice and technical support to Base Data Set Coordinators and Data Custodians in the implementation of the Base Data Custodianship framework.
 - 2.1.4 Provide advice and technical support to organs of state in the implementation of spatial information governance, policies, standards, strategies, and related matters.
 - 2.1.5 Conduct research and/or audit of the status of SASDI implementation by organs of state.
 - 2.1.6 Prepare and draft documents supporting the activities of the United Nations – Global Geospatial Information Management Committee of Experts.
 - 2.1.7 Provide advice, assistance and support to any other sub-committee activities, as determined by the CSI from time to time.



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3. REQUIRED COMPETENCIES

- 3.1 Individuals willing to be nominated as experts or persons with special skills will be required to provide appropriate evidence, to the satisfaction of the CSI, including but not limited to:
 - 3.1.1 The requirements as listed in Spatial Data Infrastructure regulation 11(4):
 - 3.1.2 Qualifications and registration with the recognized professional bodies;
 - 3.1.3 Expertise and clearly demonstrated extensive experience (minimum 10 years) related data governance, management and implementation within the terrestrial, marine and coastal spheres;
 - 3.1.4 Expertise and clearly demonstrated extensive experience (minimum 15 years) related data governance, management and implementation at national, provincial or local authority level;
 - 3.1.5 Expertise and clearly demonstrated extensive experience (minimum 15 years) related data governance, management and implementation at state owned entity and private sector organisation;
 - 3.1.6 Substantial experience in developing national strategies, policies with direct exposure to regional and international networks;
 - 3.1.7 Expertise in the development and implementation of national and international geographic information standards; and
 - 3.1.8 Expertise in developing training materials and providing training (background on SDI and UN-IGIF will be an added advantage).

In considering the appointment of experts or persons with special skills, and where possible, the CSI must take into consideration affirmative action measures as referred to section 15(1) of the Employment Equity Act, 1998 (Act No. 55 of 1998).



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4. DURATION OF APPOINTMENT

Appointment of experts or persons with special skills from the register shall be on a project basis in line with the scope of work in paragraph 2 above. The appointment will lapse on completion of the project in consultation with the CSI.

5. REMUNERATION

- 4.1 In terms of section 4(1)(e) of the SDI Act, payment of remuneration and allowances will be made to members of the Committee for Spatial Information, subcommittees, and co-opted experts who are not in the full time employ of the state.
- 4.2 The remuneration rate category classification as approved by the National Treasury is B2 (part-time members).
- 4.3 Reasonable expenses including subsistence and travel allowances are also paid in line with the Department of Agriculture, Land Reform and Rural Development Travel and Subsistence policy.
- 4.4 Appointed experts must submit monthly timesheet and billing forms must be submitted on a monthly basis to the Secretariat for the Committee for Spatial Information.

6. REPORTING

- 5.1 The appointed experts or persons with special skills shall work closely and report directly to the Secretariat for the Committee for Spatial Information.
- 5.2 All drafts and final reports shall be submitted in full by the end of the project to the Secretariat for the Committee for Spatial Information. All resulting reports and data shall be delivered to the Secretariat for the Committee for Spatial Information.
- 5.3 All documents, copyrights, data and databases systems and associated intellectual property developed, during the process, will remain the intellectual property of the Department of Agriculture, Land Reform and Rural Development.



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7. SUBMISSIONS

Applications, accompanied by a concise motivation letter and curriculum vitae must be emailed to nsif@dalrrd.gov.za by the latest, Friday, 10 May 2024. A copy of a CV must contain detailed information about the relevant years of professional experience, three contactable referees, and documentary proof of professional qualification, registration and affiliation.

8. ENQUIRIES:

Attention: Ms Maroale Chauke
Telephone: 0726473935
Email: maroale.chauke@dalrrd.gov.za

or

Mr Vutomi Ndlovu
(012) 312-8016
vutomi.ndlovu@dalrrd.gov.za